

Durham Business & Computer College

ENROLLMENT APPLICATION AND CONTRACT

The undersigned applicant hereby makes application as a student of *Durham Business and computer College* as of (_____, 2012) for the following:

Day Month Year

Course Name _____

Commencing on _____ for a period up to _____

NAME OF APPLICANT MR[] MRS[] MS[] MISS[] _____

Address _____

City _____ Province _____ Postal Code _____

Tel: Home () _____ Bus. () _____ Cell. () _____

Date of Birth _____ E-mail _____

Day Month Year

Emergency Contact Name _____ Phone () _____

Educational institutions are prohibited by law from guaranteeing a position to any student or prospective student.

How did you hear about our College? _____ Name of Company: _____

Education Background: _____

REGISTRATION FEE (Non Refundable)	\$	100.00 (Canadian Funds)
Total Tuition Fee	\$	
Certification Exams	\$	
Books/Materials	\$	_____
BALANCE DUE	\$	

*The applicant agrees to pay a registration fee of \$100.00 with this application; such fee to be applied against the cost of the course of instruction, it is being understood that the registration fee shall not be refundable. It is understood that fees are payable in advance in accordance with the plan for payment indicated above; and all such payments shall become due forthwith upon a statement of accounting being rendered.

The College reserves the right to cancel the above named course when sufficient enrolment is not attained. Applicants affected by cancelled classes may elect to transfer their application to the next scheduled class or, upon request, receive a refund of all monies paid.

The undersigned applicant/parent/guardian hereby undertakes and agrees to pay, or see to payment of, the fees mentioned above in accordance with the terms of this Contract.

(Applicant's Signature)

(Signature of person responsible for payment)

In consideration of the payment of fees as mentioned above, *Durham Business and Computer College* agrees to supply the course of instruction to the applicant upon the terms herein mentioned. The College may cancel the application if the above named student does not meet the college entrance standards and prerequisites.

Accepted by _____ Date _____ per _____
Admission Office Registrar, Admissions Counsellor, Secretary

Toronto:	1457 McCowan Road, Suite 216, Toronto, On. M1S 5K7	Tel (416) 724-1053	Fax (416) 724-5258
Pickering:	1099 Kingston Road, Suite 220, Pickering, On. L1V 1B5	Tel (905) 427-3010	Fax (905) 420-6752
Oshawa:	50 Richmond Street East, Suite 111, Oshawa, On. L1G 7C7	Tel (905) 443-3010	Fax (905) 433-3011